



**CROATIAN COMMUNITY OF HERCEG-BOSNA
CROATIAN DEFENCE COUNCIL
MOSTAR MUNICIPALITY**

Pursuant to Article 3 of the Decision to establish administrative departments of the Mostar Municipal Croatian Defence Council /HVO/, at the proposal of the Head of the Department for Civilian Protection, at its meeting on 19 June 1992, the Mostar Municipal HVO adopted the following:

**DECISION
on the establishment of the Mostar Municipal
Department of Civilian Protection**

Article 1

This Decision shall regulate the activities and organisation of the Mostar Municipal HVO Department of Civilian Protection (hereinafter: the Department).

Article 2

Activities of the Department shall consist of:

- Protecting and saving people from war activities and natural disasters;
- Protecting and saving material goods and other ASSETS from war activities and natural disasters;
- Removing the consequences of war activities and natural disasters;
- Conducting administrative and legal affairs;
- Managing, coordinating, supervising, instructing and operations;
- Training civilian protection units and the general public;
- Logistics affairs;
- Information and general affairs.

Article 3

The Department shall have the following organisational units:

- Head of the Department of Civilian Protection;
- Municipal Civilian Protection Staff;
- Joint Civilian Protection Detachment;
- Information and Communications Sector;
- General Affairs Sector;
- Civilian Protection staffs and units of in the local communes.

Article 4

The Rules of Procedure shall determine the duties and tasks of the Department and its organisational units in more detail.

Article 5

The Department shall be led by the head of the department who will organise it and ensure that the duties of the Department are carried out.

The Mostar Municipal HVO shall appoint and release the head of the department.

Article 6

The Municipal Civilian Protection Staff shall be led by a commander and a commissioner shall be in charge of operations.

A commander shall be in charge of the Joint Civilian Protection Detachment and is to be responsible to the Commander of the Municipal Civilian Protection Staff.

A commissioner shall be in charge of the Information and Communications Sector and also the Sector for General Affairs and is to be responsible to the Commander of the Mostar Municipal Civilian Protection Staff.

A commander shall be in charge of the Local Commune Civilian Protection Staff and is to be responsible to the Commander of the Mostar Municipal Civilian Protection Staff.

Article 7

The Mostar Municipal HVO shall appoint and release the commander of the Municipal Civilian Protection Staff if the Head of the Department so proposes.

Article 8

The Head of the Department shall appoint members of the Municipal Civilian Protection Staff, the commander of the Joint Detachment and the commissioners in agreement with the Mostar Municipal HVO.

Article 9

The Local Commune Crisis Staff shall appoint the commander and members of the Civilian Protection Staff in local communes in agreement with the Mostar Municipal Civilian Protection Staff.

Article 10

The Commander of the Municipal Civilian Protection Staff shall appoint employees and members of Civilian Protection to organisational units.

During the immediate threat of war and war activities, employment in the Department shall commence without a public competition.

Article 11

During the immediate threat of war or a state of war, professional personnel may be employed in the Department for a fixed term.

The decision on employment shall be made by the Head of the Department in agreement with the Mostar Municipal HVO.

Article 12

During the immediate threat of war or a state of war, employees or persons who are engaged on a different basis are obliged to keep a business, official or military secret.

Employees who handle documents and information representing a secret shall take all measures prescribed to keep the secret or prevent its revelation.

Article 13

The Head of the Department shall issue the Rules of Procedure from Article 4 herein within 7 (seven) days of the adoption of this Decision and forward them to the Mostar Municipal HVO for approval.

Article 14

This Decision shall come into effect on the day of its adoption.

PRESIDENT OF THE MOSTAR MUNICIPAL HVO
Jadran TOPIĆ